



## Board of Directors Meeting

Teaching Kitchen; 537 G Street, Davis, CA

Virtually on Zoom: <https://us02web.zoom.us/j/82694021115> Meeting ID: 826 9402 1115

November 8, 2021 at 6:30 PM

Facilitator/Timekeeper: Sharon Tobar/Samantha Conselman

DFC Owners can review meeting materials in the main store office during business hours after 6:00 pm on Nov 1, 2021.

Begin	End	Time	Facilitator	Item	Page	Topic
6:30 PM	6:40 PM	0:10	Sharon	1.0		<u>Call to Order</u> Welcome Read Ends and Ground Rules Owner Comment Period Review Agenda
6:40 PM	6:45 PM	0:05	Samantha	2.0		<u>Consent Calendar</u>
				2.1	1-4	Approve October Minutes
				2.2	5	Attendance Report
				2.3	6-10	Committee and Task Force Reports
				2.4	11	Green Calendar
				2.5	12	Board Correspondence Report
6:45 PM	7:00 PM	0:15	Sharon	3.0		President's Update/Green Calendar Review
7:00 PM	7:30 PM	0:30	Laura	3.1	13-23	Ends Report
7:30 PM	8:00 PM	0:30	Laura	3.2	24-39	Operations Update
8:00 PM	8:10 PM	0:10				<b>BREAK</b>
				4.0		<u>Decisions - New Business</u>
8:00 PM	8:25 PM	0:25	Kim	4.1		Finance Committee-Escheatment & Senior Discount (please see committee notes)
8:25 PM	8:35 PM	0:10	Madison	4.2		Election Candidate Screening
8:35 PM	8:45 PM	0:10	Sharon	4.3		Board Retreat Recap
8:45 PM	9:00 PM	0:15	Samantha	4.4		Procedure Manual Draft
9:00 PM	9:05 PM	0:05	Samantha	4.5	40-41	Survey Review - Policies C5
9:05 PM	9:15 PM	0:10	Samantha	4.6		Upcoming Survey Review - Policy C6
				5.0		<u>Wrap up</u>
9:15 PM	9:20 PM	0:05	Faye	5.1		Check-Ins and choose next Timekeeper

### 2021-2022 Officers of the Board

President - Sharon  
Vice President - Faye  
Secretary - Samantha  
Treasurer - Kim

### Upcoming Dates

11/20 Board of Directors Thanksgiving Bagging Event  
11/21 Board of Directors Thanksgiving Bagging Event  
12/05 December Packet Items Due  
12/13 Board Meeting