

Item 2.1 | Approved Oct 11th Minutes



Board of Directors Meeting Approved Minutes

Date: October 11, 2021

Item 1.0 Call to order:

The regular meeting was called to order at 6:30 PM in hybrid meeting via webinar on Zoom: <https://us02web.zoom.us/j/82694021115> Meeting ID: 826 9402 1115 and in person at 620 G Street, Davis, CA, by Sharon Tobar.

Directors Present: Sharon Tobar, Angelo Esquivel, Faye Dixon, Samantha Conselman, Madison Suoja

Aditi Bartl and Kim Coontz online

Director(s) Absent: Lorin Kalisky, Gustave Cirhigiri

Staff Present: Laura Sanchez, Michele Henley, Alex Arroyo, Brad Salmon, Vincent Marchese

Guests Present: None

Facilitator: Sharon Tobar

Time Keeper: Samantha Conselman

Notetaker: Laura Sanchez and Samantha Conselman

The President determined that notice of the meeting was duly provided as required by Article V of the Bylaws and that a quorum of Directors was present.

Preliminaries:

Welcome and Introductions took place.

Owner Comments:

There were no owner comments.

Board Announcements:

There were no board announcements.

Item 2.1 | Approved Oct 11th Minutes

Agenda Review:

The agenda was reviewed, and the following items were added and/or changed:

4.1A is Annual Meeting Date

4.1B is Governance Committee meeting notes to be pulled from the consent calendar

Samantha made a motion to accept the modified agenda as amended.

Faye seconded the motion. All were in favor, and the motion passed unanimously.

Item 2.0 - Consent Calendar

Samantha made a motion to approve the Consent Calendar with amendments to Item 2.1 and the Governance Committee meeting notes being pulled for discussion. Sharon seconded the motion. All were in favor, and the motion passed unanimously.

In September minutes, spell Teree's name right and replace Sharon's name with Samantha's name for item 4.3 onward as Sharon had left the meeting.

Item 3.0

Sharon updated the board on the upcoming retreat and facilities task force report.

Item 3.1 Operations Update

Laura went over her operations update for September and Sales and Financials for August.

Item 4.1A

Samantha made a motion for the annual meeting date to be held on May 14 with time/location to be determined by Marketing. Sam withdraws her motion.

Kim made a motion that the annual meeting is May 14th and the Board forms a task force to work on the annual meeting agenda with Marketing. Motion passes unanimously.

Kim and Madison on the task force for the task force with Faye pending.

Item 2.1 | Approved Oct 11th Minutes

Item 4.1

Andrew gave a presentation on Front End

BREAK 7:38-7:42

Item 4.1B

Samantha presented on the Governance Committee Report. She reviewed the committee's notes and the year-long work plan. At survey review asking new questions to see what's working.

Nothing to vote on for this item.

Item 4.2

Sharon presented the process the board would take for GM evaluation. The President and Vice President will work on this and document the process. All board members present agreed. Sharon will keep everyone updated.

Item 4.3

Samanth started discussion on review of Survey C2- Board's Job. Raised question on recruitment and qualification process for new board members. There was discussion on a potential 2 step qualification process. It was proposed that the Board Development Committee can take a look at the election process. C3- Agenda Planning was discussed. The point was made to consider if the board agenda is forward and outward enough and how that can be incorporated into the agenda. Samantha will send out supporting job documents.

No action item or board vote to be taken.

Item 4.4

Policy C4 was discussed for the upcoming survey review. The Governance Committee wants to review if surveys are a helpful tool for the board to assess their work and policies.

Item 2.1 | Approved Oct 11th Minutes

Item 5.0 - Check-in & Choose next Timekeeper

Faye led the check-in. Sam moved to adjourn the meeting at 8:41 PM. Faye seconded. All were in favor, and the motion passed. The meeting was adjourned 8:42PM

/s/ Samantha Conselman, Secretary

11/08/2021

Secretary, Davis Food Cooperative, Inc.

Date Approved