

# Item 2.1 | Approved September 13th Minutes



## Board of Directors Meeting Approved Minutes

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Date: September 13th, 2021

### Item 1.0 Call to order:

The regular meeting was called to order at 6:30 PM at the Teaching Kitchen by Sharon Tobar.

Directors Present: Madison Suoja, Faye Dixon, Sharon Tobar (left at 7:20), Gustave Cirhigiri Cuma, Angelo Esquivel, Samantha Conselman, Kim Coontz, Aditi Risbud Bartl

Directors Absent: Lorin Kalisky

Staff Present: Rachel Warner, Laura Sanchez, Vincent Marchese

*(via zoom)* Michele Henley, Brad Salmon, Alex Arroyo

Facilitator: Sharon Tobar

Time Keeper: Samantha Conselman Notetaker: Rachel Warner

The President determined that notice of the meeting was duly provided as required by Article V of the Bylaws and that a quorum of Directors was present.

### **Preliminaries:**

Welcome and Introductions took place.

### **Owner Comments:**

There were no owner comments.

### **Board Announcements:**

There were no board announcements.

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### Agenda Review:

Samantha moved to approve the agenda, Madison seconded the motion. All were in favor and the motion passed unanimously.

### Item 2.0 Consent Calendar

Faye asked to be added to the Facilities task force meeting notes for 8/26. Samantha moved to approve the consent calendar with the changes. Sharon seconded the motion. All were in favor and the motion passed unanimously.

### Item 3.1 - President's Report

Sharon discussed gave her President's Report to the Board. She discussed the upcoming topics for consideration including facilities updates and the board retreat in October.

### Item 3.2 - GM Operations Update

Laura went over her Operations Update for August.

## 4.0 - Decisions - New Business

### 4.1 - Board Development

Madison discussed the options for Board training through the Cooperative Board Leadership Development Program (CBLD) and recommended that the Board not sign up for the virtual training programs this year.

### 4.2 - Board Retreat

Sharon discussed the upcoming Board retreat with the Briar Patch Co-Op on October 30, 2021. This retreat will be virtual with a facilitator provided by Briar Patch.

### 4.3 Committee Charter Approval and Committee Members

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Sharon asked the Board if there were any proposed changes to the committee charters or memberships. The Finance Committee requested to add Terry (a non-board member) to the committee. Samantha moved to approve adding Terry to the Finance Committee. Kim seconded the motion. 6 were in favor, with 1 abstention, and the motion passed.

Samantha motioned to keep the Owner Engagement and Elections committee charters' on the Committee \* & Task Force Charter document while the committees are not formed this board year. Faye seconded the motion. 6 were in favor, with 1 abstention, and the motion passed.

### 4.4 - Board Budget

Updates were made to the Board Budget that was presented in the August meeting. Kim motioned to approve the changes and adopt the budget. Samantha seconded the motion. 6 were in favor, with 1 abstention, and the motion passed.

BREAK: The board adjourned for a break from 7:30-7:40 PM

### 4.5 - Store Budget

Laura and Vince presented the store budget for this year to the Board. Vince also presented on the marketing plan for this year, included the special projects and events being done for the Co-op's 50th anniversary.

Kim motioned to approve and adopt the store budget. Samantha seconded the motion. 6 were in favor, with 1 abstention, and the motion passed.

### 4.6 - Annual Meeting

The Board agreed to vote on the date of the Annual Meeting in the October board meeting.

### 4.7 - Survey Review C2

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The board reviewed the survey results for policy C2, but found that not enough people had responded. They agreed to have the survey for C2 go out again and review during the October meeting.

### 4.8 - Policy C3 Review

Samantha reviewed Policy C3 with the Board.

### 5.0 - Wrap up

Faye checked in with everyone to see if anyone had questions or comments, none were raised. Samantha moved to adjourn the meeting at 8:45 PM. Faye seconded the motion. 6 were in favor, with 1 abstention, and the motion passed.

### 5.1 - Closed Session

/s/ Samantha Conselman, Secretary

10/11/2021

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Secretary, Davis Food Cooperative, Inc.

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Date Approved